

# *St. Benedict Catholic Church*

Parrish Building Committee

## Minutes

January 31, 2008

**In attendance:** Deacon Lynn Sherman, Greg Tencer, Doug Ingalls, Pam Ingalls, Joe Gustofson, Frank Cordero, Jeff Klimek, Jim Buswell, Harriet Bauer, Joe Preston, Mary Preston, Richard Cromwell, Philip Cromwell.

**Opening Prayer:** Led by Deacon Lynn at 7:10 pm.

**Minutes:** A motion was made by Frank Cordero to approve the minutes of the January 17, 2008 meeting, seconded by Jeff Klimek. Motion approved.

**Parishioners & Guests to be heard:** Richard and Philip Cromwell do dirt work and are interested in the Parish building projects.

**Committee Reports:** Greg passed out Proposal forms and explained what the committee would be doing with them and how we needed to assign people to each ministry to determine their needs.

**Old Business:** Greg gave a status report on the land. After the last meeting a surveyor marked the corners of the land with stakes and flags. The committee discussed when the property had been or could be rezoned.

Deacon Lynn discussed a “cattle issue” with the land due to the fact that someone has leased a large section of land to run cattle and the 15 acres of church land is included in that leased area. An effort is being made to find out who has leased the land so we can make contact with them. The committee discussed insurance and liability issues, and the possibility of fencing off a portion or all of the property.

Santa Fe Springs Developers have an Architect overseeing their project and we plan to get that point of contact information for future needs.

Greg passed around the latest Guman drawing which is only a concept of what we might do in relation to the Santa Fe Springs Developer. The drawing shows the building closest to Judge Orr Road will be the location of the future Church, the larger building located in the north section of the property will be the future School and located in the center of those buildings will be the Parish Center.

Pastoral Council member, Frank Murillo, will keep the Parish apprised of the plans for the first mass on the land, which hopefully will be held sometime between

Palm Sunday and Pentecost. A ceremony mounting the cross and “future home of” sign after a mass, inviting those parishioners who want to attend, is also being discussed.

**New Business:** The committee discussed the timeline of accomplishments, approvals from the Bishop, establishing the structures of a budget, gathering and fine tuning our information. Deacon Lynn recommended that all committee members look over the Phase I Timeline and the Diocese New Construction Guidelines which addresses these issues.

Greg passed out the Discovery Survey, which shows compiled information from surveys generated in the past. The committee discussed each section of the survey.

Greg and Deacon Lynn talked about how this committee must gather needs information for the next few years that will help the committee determine the design of and the function of the building project. Deacon Lynn will send out a blank Proposal Worksheet form to everyone which will help capture basic ideas.

The committee discussed the idea of a Town Hall meeting and how to set up and run that meeting. Pam Ingalls made a motion that we hold a Town Hall meeting, seconded by Joe Gustofson. Motion approved. The meeting will be held after mass on Feb. 17<sup>th</sup>.

Assignments for contacting various ministries for ideas and input were discussed. Harriet Bauer will contact those in Religious Education. Pam Ingalls will contact those in Liturgy. Jim Buswell will contact those in Finance and Health.

**Parish Director’s Report:** Deacon Lynn discussed the Master Plan. The land was given for a church and for total education. We will need to decide what percentage of the land will be used by the Parish and what by the Diocese. As the Parish will be building first, we will do the lead in RFP’s and they will be reviewed by Bill Lyons of TCE (Total Catholic Education). Since they will be building after us, it is important that we keep their needs in mind when compiling our work. Greg stated that we are the first Parish to take on this type of project where the Parish will build the Church and the Diocese will be build the School and that it is important that anyone who has ideas bring them to the committee.

The next meeting will be held Thursday, February 7, 2008 at 7:00 pm at the Parish House. Anyone not able to attend that meeting should send any information needed for that meeting to Greg Tencer.

**Closing Prayer:** Led by Deacon Lynn at 9:15 pm.