

St. Benedict Catholic Church

Parish Building Committee
Data Gathering Sub-Committee Meeting
Minutes
April 3, 2008

In attendance: Harriet Bauer, Joyce Crawford, Butch Enderle, Pam Ingalls, Steve Klima, Angelo Pinterpe, Mary Preston, Deacon Lynn Sherman.

The Meeting was started at 7:10 pm.

Old Business: As this was the first Data Gathering Sub-Committee meeting there was no old business to discuss.

New Business: The committee reviewed the Town Hall Master Spreadsheet which Butch had revised and categorized the needs and requirements into the following sections: All, Building, Church, Kitchen, RE, Admin, and Furniture. In order to better address which areas the sub-committee will need to gather additional data, the spreadsheet was also prioritized by number with five (5) being the highest priority to one (1) being the lowest. Items and ideas that should be retained but not currently used in planning the Parish Center would be listed as Zero and kept on the spreadsheet for future reference. In processing this data the committee will keep in mind that the information will be used by the RFP Sub-committee to construct the Building Committee Master Plan.

Sub-committee members were assigned specific categories in which they will contact appropriate groups/people for additional data gathering:

Church / Kitchen	Joyce Crawford
Religious Education	Harriet Bauer
Administration	Pam Ingalls
Building	Butch Enderle

Once Butch has incorporated the changes into the Master Spreadsheet he will email it to Greg Tencer, Angelo Pinterpe and Pam Ingalls. Angelo will provide the Sub-committee with the data that was collected in the past.

The next meeting is scheduled for Thursday, April 10th at 7:00 pm at the Parish House. At that meeting we will begin to write up the worksheets which will be used to gather additional data from Ministries, etc.

The Meeting was ended at 9:20pm.