

St. Benedict Catholic Church

Parish Building Committee

Minutes

April 17, 2008

In attendance: Butch Enderle, Doug Ingalls, Pam Ingalls, Steve Klima, Jeff Klimek, Fred Murillo, Joe Preston, Mary Preston, Deacon Lynn Sherman, Greg Tencer.

Minutes: No motion was made regarding the minutes from the previous meeting.

Opening Prayer: Led by Deacon Lynn at 7:05 pm.

Guests to be heard: Rick Nearman and Bob Saas of Eidos Architects came to the Building Committee meeting to discuss what is involved with a building project like that of St. Benedict Parish.

Old Business: No old business was discussed.

New Business: Rick Nearman and Bob Saas introduced themselves to the committee members and stated their experience in building churches, especially Catholic churches. To determine what type of job history and experience the members have brought to the Building Committee, Rick asked the members to introduce themselves.

Rick Nearman passed out handouts to the committee which showed a hypothetical schedule for a building project and gave an overview of the same. Stressing the importance of the programming, master planning and schematic design work of a project, Rick took the committee through the handouts and discussed how their firm would handle a project. He discussed what their firm had done with the St. Patrick Parish project. Other areas that were covered were: the roles and responsibilities of the Owner of the project, the Architect and the Contractor; Typical request for Qualification statements formats; and Typical Submittal questions that should be asked by the Building committee.

Bob Saas discussed how most people cannot visualize a finished project from a 2-dimensional drawing and showed the committee examples of 3-dimensional graphic designs of Churches and how effectively those designs could be utilized during a fund raising / Capital campaign.

Greg stated what processes the committee had already accomplished and on which they were currently working, i.e., a survey of the Parish, development of a strategic plan, the donation of the land, the recent Town Hall meeting during Lent, and the formation of the RFP and Data Gathering Sub-committees. Greg mentioned the Sante Fe Springs Developer had stipulated that with the donation of the land, any building project would have to conform to the style of the surrounding Sante Fe Springs development and anything put into an RFP would have to address that style constraint.

Deacon Lynn discussed how the Parish was sharing the property with the Diocese and that the Diocese would be responsible for building the School and the Parish would be responsible for building the Parish Center, Rectory and Church. He mentioned that a Land Usage Master Plan would be helpful to both the Parish and the Diocese. A discussion continued between the committee members and the Eidos firm on processes and suggestions that might help this process. After the guests were thanked for their presentation and had left the meeting, the committee continued discussion of their presentation.

The committee discussed the damage done on the property by an unknown pickup truck running off the road and hitting the fence and gate. The 'T' Post party scheduled for Saturday, April 19th was also discussed touching on items like the starting and ending time, Tools and equipment needed, that children should be accompanied by an adult and reimbursement for lunch by the Parish.

Deacon Lynn stated that a man named Chuck Bollar had contacted him by email regarding our future building project and to keep a "fair playing field" that we consider inviting him to address the Building committee in much the same way as the Eidos Architect firm had done this evening. Deacon Lynn also mentioned that he had received an email from a type of "Green Group" on how to get started building "green" and he would make copies of the information and provide it to the committee.

Meeting dates were set:

The next meeting for the RFP and the Data Gathering Sub-Committees was set for Thursday, May 1, 2008 at 7:00 pm at the Parish house.

The next full Building Committee meeting was set for Thursday, May 15, 2008 at 7:00 pm at the Parish house.

Closing Prayer: Led by Deacon Lynn at 9:15 pm.