



St. Benedict Parish Council Meeting Minutes

Date: September 08, 2009

Time: 1900-2100 MST

Parish Director: Deacon Sherman
Chairperson: Mike Force
Minutes Prepared By: David Dalton

Council Members in Attendance:
David Dalton
Mary Preston
Fred Murillo
Joe Gustafson

JD Ross
Mike Force
Jeff Klimek
JD Ross

Council Members Absent:
Ron Stark (excused)

Guests/reason for visit:
Doug Burrer – Monthly Finance Report
Rose Zacker – Matthew 25 project proposal for parish house

Topic	Discussion
Opening Prayer	Deacon Sherman opened with prayer
Review and Approval of Minutes from last meeting	Reviewed Minutes of Aug 11, 2009, Motioned to approve made by Fred Murillo with second by Joe Gustafson Action: Approved by all present
Presenter: Rose Zacker Topic: Matthew 25 Proposal for Parish House	Rose is making Framed <u>Sacred Heart of Jesus</u> and <u>Immaculate Heart of Mary</u> pictures for \$20 each. The parish house does not have any of these pictures hanging and she would like to have the council approve the purchase of one of each for the parish house. (see new business for final discussion)

<p>Mike Force Topic: Review of written Reports</p>	<p>RE: Mary P went over the report for Harriet Bauer.</p> <ul style="list-style-type: none"> - Held 2 teacher training sessions successfully. - K-4 at the school - 5-9th at parish house. - First time having some classes at night - Karen Pinterpe will run k-3 - Roberta comfort to run 4-9 <p>Security ministry</p> <ul style="list-style-type: none"> - In Sept there will be a training session with the Ushers and anyone else who would like to show up to bring continuity to those who are watching over the mass. Sept 20th will be the training <p>Outreach</p> <ul style="list-style-type: none"> - Nothing for this month's meeting. <p>Facilities</p> <ul style="list-style-type: none"> - Sign was received and will be put up. - Need help to move the organ out of the parish house and the file cabinets into the main living room. Dalton, Murillo, and Ross will meet at the house to help on Tue 15 at 5:30pm. - Joe Bennidet brought forth ideas to Joe G about the building process. Many of the ideas were duplicates of what we were doing. Some were new and are being reviewed. <p>Health</p> <ul style="list-style-type: none"> - Nothing for this month's meeting. <p>Liturgical</p> <ul style="list-style-type: none"> - Baptism during Sept 13 Mass.
<p>Doug Burrer Topic: Parish Finance Report</p>	<p>Doug Reported total finance report with hand outs. (See report for details)</p> <ul style="list-style-type: none"> - Looking to do a second collection the first Sunday of every month to cover the Diocesan requirement for charitable giving. - CD that Matured will be reinvested \$28,000+change @ 2%. Staying with Farmers State Bank at this time. - Rumor that Farmers State Bank was closing. This is not true and we will continue to do business with them. - Looking to start a 4th CD so that the parish is never more than 3-4 months away from having part of that money avail for emergency. Otherwise it will be use for the building fund as proposed. - Finance Council was looking at the PDS system monthly change for Maintenance/Support. This is something that the Deacon and other who use it want to keep. It is something valuable to the people using the application. This may include the yearly licensing fee. - Requested that Theresa Garnhart and Chris Pennington to join the council. Chris said yes and Theresa is considering the offer. Chris will be at the Oct 9 meeting. (see finance report for information)
<p><u>OLD BUSINESS</u></p>	

<p>Mike Force Topic: Matthew 25 Project</p>	<p>Funds Distribution</p> <ul style="list-style-type: none"> - 7,300 was distributed, 5000 went back to the bank. 700 still available. - Hoping to double what went out. - What process should be used if a family needs to go beyond Oct 4th? After a discussion it was concluded that the family should place the Blue Envelope into the basket with a note that they will need more time and what their project is. That family would then receive a new Blue Envelope for the second drop at a later date. This will need to be discussed with the Parish on Sundays over the next few weeks. - Fred suggested that a tracking board may be good to track initial and then add as those other complete their projects. Like a thermometer on its side or some other way to show the increases. <p>Ideas for Final "Celebration on Oct 4.</p> <ul style="list-style-type: none"> - Small discussion around how to handle the Oct 4 celebration. - Everyone brings up their envelope and places it in the basket (regardless of any money in it or not) during Mass. - Discuss the stories of different families and capture this. People should place notes in the Blue Envelopes. The Catholic Harold would like to do a story on this project. - Discussed various projects that people knew about.
<p>Mike Force Topic: Council Position Vacancy</p>	<p>Discussed the two different proposals for replacing council members that leave in the middle of a term. After discussions there came a proposal to combine the two and update the By-Laws.</p> <ul style="list-style-type: none"> - There were two people who were not selected in the latest round for council (Doug Stepanik, Chris Pennington). Deacon approached both and they both said yes. Chris just joined the Finance Council which gave over to Dough Stepanik to be on the Parish Council. The position will be held by Dough and Erica Stepanik. Doug and Erica applied together. They will serve as one vote on the council. This will be to completion of the term in two years June 2011. <p>Action: Dalton to Take the two version and combine them and send out to members before the next meeting. (see more under NEW BUSINESS for further discussion.</p>
<p>Deacon Lynn Sherman & Doug Burrer Topic: Offertory Enhancement Appeal</p>	<p>Overview</p> <ul style="list-style-type: none"> - The diocese worked out a deal with a company that specializes in increasing the offertory from the church congregation. The said that they could increase offertory by about 28%. The diocese will pay for 50% of the cost and the parish would pay the second half. The cost to St. Benedict would be about \$700. This is a onetime cost. The diocese will only front there half of this for this year only. <p>Discussion outcome</p> <ul style="list-style-type: none"> - Deacon and Doug gave an over view of what it was and what it would do for the Parish. - Discussion around pros and cons - Doug gave the opinion of the Finance counsel that this is not in the budget and that we not take this on at this time. The Deacon and the council agree that the return for the parish would put too much on the parish, with the fact that the parish is currently doing the Matthew 25 Project. This is not something that the council would like to burden the parish with at this time. The council would like to celebrate the work and <p>Action: Council voted against, unanimous</p>
<p>NEW BUSINESS</p>	

<p>Mike Force Topic: Ministries Liaisons for K of C and Women's Group</p>	<p>Discussion around adding the Knights of Columbus and St Benedict's Women's group as ministries. Are they ministries of the parish or are they groups that work within the parish. It was decided that they are groups that need a liaison to council, but are not Parish ministries. The liaison will work like others and will bring updates and requests to the council as a single point of contact when the group cannot be present.</p> <p>Action:</p> <ul style="list-style-type: none"> - Jeff Klimek will be liaison for K of C - Mary P will be liaison for Women's group. <p>They will contact the group assigned and will work with them to get updates.</p>
<p>Mike Force Topic: By-Laws for replacements of Council members who resigns or are removed from office before end of 3 year term</p>	<p>There were two options that were pulled forward from the Aug council meeting. After a discussion of the two options it was put forward that maybe the two should be combined and can work as a first and then an alternate depending on the situation.</p> <p>Example: A council member resigns. The Deacon would contact those in the last round of selections and find out if any of them would be willing to take on this office. If there wasn't any willing to do so, or there were no unselected applicants (all were chosen during the selection process), then the deacon (with input from the Parish Council) would talk to people of the parish whom he thought would be good candidates and give a personal invite to fill this vacancy.</p> <p>Action: Dalton to write up the proposed amendment change.</p> <p>Need to combine the two options in to one options and send out to the council for review</p>
<p>Mike Force Topic: Council Member Unexcused absences</p>	<p>Discussion around what to do about council members who do not show up to the meetings and do not have excused absences.</p> <p>Action:</p> <p>It will be noted on the Council minutes whether or not the absent council member was excused or not. Corrective action will be completed by the Deacon with input from the Parish Council. Documenting the absence as excused or not excused</p>
<p>Mike Force Topic: Matthew 25 from Rose Zacker</p>	<p>Rose brought to the council that the pictures of the Sacred Heart of Jesus and the Emaculate Heart of Mary would be good additions to the bare walls of the parish house. The members of the council agreed and pitched in cash and procured the pictures (total of \$40) for the parish house.</p>
<p>Director's Report</p>	
<p>Deacon Lynn Sherman Topic: Directors Report</p>	<ul style="list-style-type: none"> - Deacon Brought up the Band Concert being done for the Matthew 25 project as an example of the ideas that is being done. Council needs to know about the projects that are being done and promote them when possible. - Deacon gave his thanks to the council for stepping up and making this project and the parish better each year with the time they spend helping the parish and talking with the parishioners to keep the parish well communicated and involved .
<p>Deacon Lynn Sherman Topic: Closing Prayer</p>	<p>Deacon led the council in closing prayer</p>
<p>Adjournment:</p>	<p>Next Meeting Location: Parish House Date: Oct 13, 2009 Time: 7:00pm (1900) MST</p>